



## **Minutes of ICT Business Meeting**

Wednesday 12 August 13:00 – 14:00, 2009  
WAAVP 2009, Calgary, Canada

### **Agenda**

1. Report of ICT12
2. ICT Committee Reports
3. Update on ICT-13 Organization
4. New member
5. By-Laws revision
6. Next conferences

#### *Ad 1) Report of the ICT12 conference*

The organizers of ICT12 represented by Professor Albert Marinculic presented the status of the ICT12 conference. The proceedings are now published (Veterinary Parasitology 2009, Issues 3-4, Vol 159: 193-369) and are available online. A copy will be sent to all registered participants. According to the By-Laws of ICT a fee of 25USD per registered participant will be transferred to the Executive Committee (Secretary General) to allow for funding of student awards for ICT-13.

#### *Ad 2) ICT Committee Reports*

##### Finance – (C. Kapel)

Surplus from ICT11: 3750 USD (23545 DKK)

Balance 2006: 4575 USD (28609 DKK)

Student Awards ICT12: - 2000 USD

Balance 2009: 2575 USD

Surplus from ICT13 (see above)

##### Guidelines – K. Nöeckler

In addition to the previously published ICT control guideline: “Recommendations on methods for the control of *Trichinella* in domestic and wild animals intended for human consumption” a separate publication “FAO/WHO/OIE Guidelines for the surveillance, management, prevention, and control of trichinellosis” was published in 2008. All ICT guidelines are available though the ICT homepage.

##### Membership – C. Kapel

Membership list last revision of 2008 is posted on the ICT website. Unfortunately, 20-30 members have non-functional email addresses, which even after several attempts to correct this does not function. Interactive registration on the new website has been suggested but it is unclear if this will solve the problem. It is suggested that the status of retired members be omitted and only active and honorary members are included on the ICT membership list. Retired persons who are active in ICT will retain active membership. Members that do not reply to several enquiries as to their active status will be taken off the list as a part of a “membership clean-up”.

Website – R. Gamble

It was decided that ICT should have a web-domain of its own. Ray Gamble has offered to conduct this task and to construct a new homepage. A total of 750 USD have been allocated for the completion of the task by the EC. Individual members will be contacted for provision of scientific input to the homepage.

ICT Quality Assurance Committee – A. Gajadhar (new working group proposal)

A new committee on quality assurance related issues was proposed and approved. The purpose of the committee are: a) to identify and prioritize needs for the development of standardized procedures, guidelines, and other resources to facilitate quality assurance in the detection and control of *Trichinella*; b) to develop high priority needs into manageable projects with specific time-lines and deliverables, and; c) to organize working groups for specific projects.

Examples of QA related activities that might be considered include: Criteria to evaluate digestion assays for equivalency, proficiency tests (standardization of proficiency samples and panels; Criteria to evaluate proficiency samples for equivalency; Criteria for use of proficiency testing results to evaluate analysts; Criteria to evaluate the certification of labs for *Trichinella* testing for equivalency; Criteria to evaluate serology assays for equivalency, international swine serum bank, etc.). All interested individuals were invited to participate in an initial meeting the following day at WAAVP in Calgary (13 August 2009) to review the scope and plans of the committee.

ICT Student Awards Committee – C. Kapel

For ICT-12, only two applications were received. It is the intention of the Executive Committee to start the call for applications for ICT-13 in early 2010. Information will be posted on the web page. In addition to the membership fee of 25 USD, corporate sponsorship should be explored. ICT members are strongly encouraged to propose students.

Ad 3) Update on ICT-13 Organization

Prof. Liu Mingyuan presented the tentative program for the ICT-13. The conference will be organized as 5 days of scientific meetings in Changchun and 2 day of social activities in Beijing. The activities will be offered separately or as a full package. The organizers will continue fundraising activities to keep the registration fee at a level that allows for participation from less favoured regions.

Ad 4) New ICT members (nominated by)

France	Sandrine Lacour (Boireau)
Denmark	Heidi Enemark (Kapel)
Denmark	Jaap Boes (Kapel)
Finland	Antti Oksanen (Executive Committee)
USA	Dolores Hill (Gamble)
Canada	Brad Scandrett (Gajadhar)
South Africa	Louis La Grange (Pozio)
China	Xuelin Wang (Liu)
China	Xiuping Wu (Liu)

All nominees were approved.

*Ad 5) Revision of the ICT By-Laws*

The Secretary General established that a quorum was present and that bylaw revisions were possible.

The following is a summary of the changes made in this amendment of the ICT By-Laws

**Membership**

- Individuals may in future apply for membership
- Retired status shall no longer exist, only active and honorable members shall be on the list

**Executive Committee and Officers**

- Improved description of EC composition based on changes made at ICT- 12
- Nominations Committee established to provide a list of new EC members prior to each ICT
- Procedures for elections clarified
- Duties of EC members and officers clarified

**Committees**

- A list of Standing Committees and their operation defined

**Policies and Procedures**

- A provision established for Policies and Procedures, a document which will describe routine activities of the ICT

All 21 members voted for the revisions

*Ad 6) Next ICT conference*

ICT 13 is scheduled for 1-5 August, 2011 in Changchun, China. The deadline for written proposals to host the next ICT conference (ICT14) according to guidelines on the website is 6<sup>th</sup> October 2011.

*List of attending ICT members (21):*

Karsten Nöeckler (DE), Ray Gamble (USA), Christian Kapel (DK), Alvin Gajadhar (CA), Lorry Forbes (CA), Dante Zarlenga (USA), Bruno Gottstein (CH), Sandrine Lacour (F), Pascal Boireau (F by written confirmation of votes), Heidi Enemark (DK), Albert Marinculic (HR), Dolores Hill (USA), Rebecca Davidson (N), Liu Mingyuan (RC), Brad Scandrett (CA), Bretislav Koudela (CZ), Caroline Frey (CH), Pierre Dorny (BE), Marleen Claes (BE), Andrew Thomson (AU), Durga Joshi (NEP),